

Information about New Program
Viewing your Account Balance in the Cafeteria &
Adding money on your account from home

Everyone in grades Kindergarten through 12th grade may now view their lunch balances on-line by following the steps attached. You will have to have your child's student id which has been provided on the sticker below, their last name, and the zip code which is ----- 72734

***To set up and preview your balance --- FREE
(You can always know what your balance is for breakfast and lunch)

***To put money on your child's account from home ---- 6% charge


Example: If you put \$50.00 on your child's account, it will cost you \$53.00 with the service charge.

Please keep this information in case you decide at a later date to add this feature at home!

For questions or help with this call Joni Wilson, Technology Coordinator at 479-736-5198 or email at jwilson@gentrypioneers.com

Your child's information is

Contact the School
to get their ID
if you did not get the #
already.

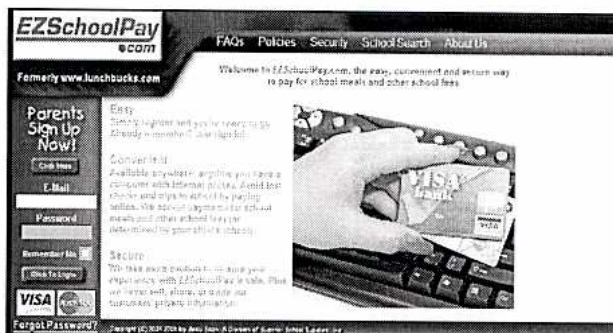


**Note-- please give this a few days to be completely set up. Should be active by next Monday, the start of school. Feel free to check sooner!

Frequently Asked Questions about EZSchoolPay.com

EZSchoolPay.com is an online meal payment service provided by **eTritonWare**. We have provided point of sale systems, and other automation products to schools for over 34 years.

Below you will find common questions, and the answers, for EZSchoolPay.com



Q: How does EZSchoolPay.com work?

A: On a secure website, you may establish a free account and enter payments to your child's school meal account, using a VISA or MasterCard. Payments are received directly into the school's Meal Tracker® Point of Sale system.

The site may also be used for other types of school-related fees, if your child's school participates.

Q: How do I sign-up?

A: When you visit EZSchoolPay.com, simply click under the "Parents Sign Up Now." After you complete a simple web form, you'll receive a confirmation e-mail. Follow the directions in the e-mail and you will be logged in and ready to manage your child's account.

Q: How will I benefit from EZSchoolPay.com?

A: You won't be left to wonder if the check or cash you sent to school actually made it to school (or perhaps was left in a book bag for two weeks!). Online payments may be done anytime, from any internet computer. The funds are automatically deposited into your child's Meal Tracker® account at the school . . . giving you the peace of mind knowing that your child will get the school meals he/she needs.

Q: Can I also use EZSchoolPay.com to check my child's meal account balance?

A: Yes, balances are updated often – the frequency at which account balances are updated at the EZSchoolPay.com website is up to each school, but ten minutes is typical.

Q: How soon after making an online credit will the money be available to my child?

A: The frequency of importing the new credit information depends upon the school or school district, but can be as frequent as every 15 minutes! (These preferences can be set by school administrators). You will see that the money has been received by the school and is available.

Q: What forms of payment are accepted?

A: MasterCard and VISA. Debit cards carrying either of these logos may also be used.

Q: How do I know the EZSchoolPay.com site is secure?

A: The EZSchoolPay.com site has security measures in place to protect the loss, misuse, and alteration of the information under our control. Your credit card information is protected by the most sophisticated internet security available (secure-socket layer with 128-bit digital encryption).

We use YourPay, a FirstData company and a leader in secure web commerce, to process payments. We also use a Comodo security certificate that guarantees the transactions for up to \$10,000. You can click on the TrustLogo to verify that you are actually using the EZSchoolPay.com web site. EZSchoolPay.com has achieved PCI compliance, a rigorous set of security standards created by the Payment Card Industry.

Also, your credit card information is never shared with the school's Meal Tracker® system.

Q: Will you sell my information?

A: No. Our Privacy Policy (available on the EZSchoolPay.com web site) prohibits this.

Q: What do you do with my information?

A: We use it only to receive credit card payments for your child's school meal account.

Q: What is the service fee?

A: EZSchoolPay.com is provided as a service, to allow online credit card payments to be received automatically into your child's school meal account. It's much more convenient than driving to your child's school, and it's quicker and more reliable than sending or mailing a check.

This service also allows you to monitor your child's balance online, which is updated approximately every ten minutes.

For this tremendous convenience, a 6% service fee will be included in the amount charged to your credit card. The fee is clearly identified on the online credit screen prior to your approval.

Q: I forgot my password. How do I get a new one?

A: When you register, you will provide a secret answer to a question. Go to the registration page, fill in your e-mail address and secret answer, and click the "Submit" button. An e-mail will be sent to you with your new password.

Q: I have other questions. Who can answer them?

A: The cafeteria manager at your child's school is the best resource. On the EZSchoolPay.com site, this person's name, telephone number, and a link to their e-mail are shown.



Parents
Sign Up
Now!

Click Here

E-Mail

Password

Remember Me

Click To Login

**Visit www.EZSchoolPay.com today to
create your account.**

It's easy, safe, and free!



How Parents Can Create an Account and Use EZSchoolPay.com

Creating an Account

Go to EZSchoolPay.com. On this page, parents will click this link



The parent registration form shown below will then be displayed. It should be completed, including the selection of a password hint question (mother's maiden name, favorite pet's name, etc.) Parents must agree to the EZSchoolPay.com terms of service. Click the button to continue. If all information is entered correctly, a short message will be displayed which will instruct parents to expect a validation e-mail.

(((Parent Registration)))

Before you register, please check to be sure your child's school uses the EZSchoolPay system by using the [School Search page](#). To register, please fill out the form below. After you submit your information, you will receive an e-mail with directions to activate your account. As soon as the confirmation e-mail arrives, you can start using the system!

Parents: You can now download or view the [Parent User Manual](#) in PDF format!

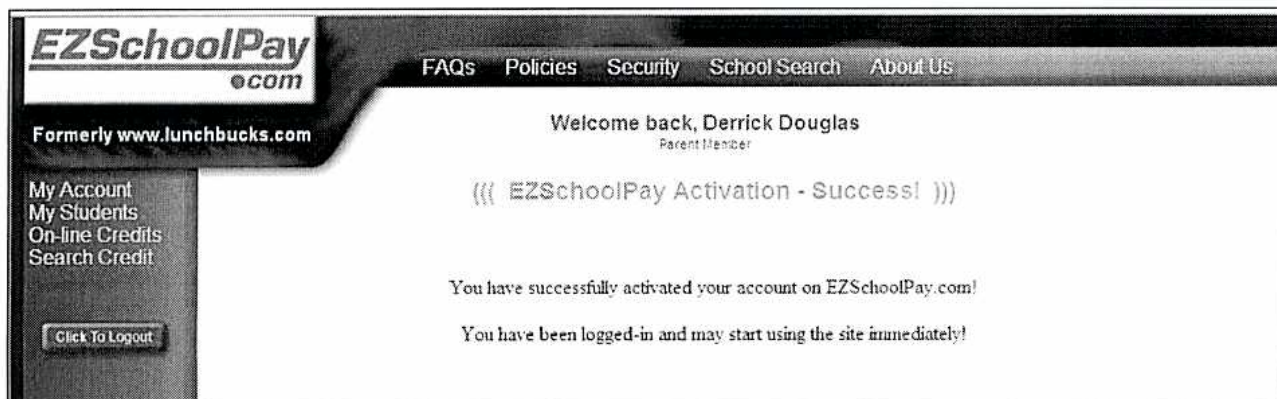
First Name: <input type="text"/>	Email Address: <input type="text"/>
Last Name: <input type="text"/>	Confirm Email Address: <input type="text"/>
Address: <input type="text"/>	Password: <input type="text"/>
City: <input type="text"/>	Confirm Password: <input type="text"/>
State: AL <input type="text"/>	Phone: <input type="text"/>
Zip Code: <input type="text"/>	Fax: <input type="text"/>

Please select a security question and type an answer.
Be SURE that this is something you will remember, since this is the ONLY way to retrieve a lost password! If you forget your password and the answer to your security question, nobody can unlock your account. You must sign up again with a different e-mail, in that event.

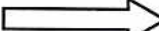
Mother's Maiden Name

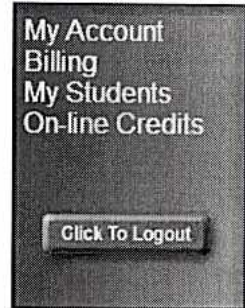
Do you agree to EZSchoolPay [Terms of Service](#)?

The e-mail will contain a link. Parents simply click on this link to activate their account. They will see a message indicating the activation was successful, as shown below.



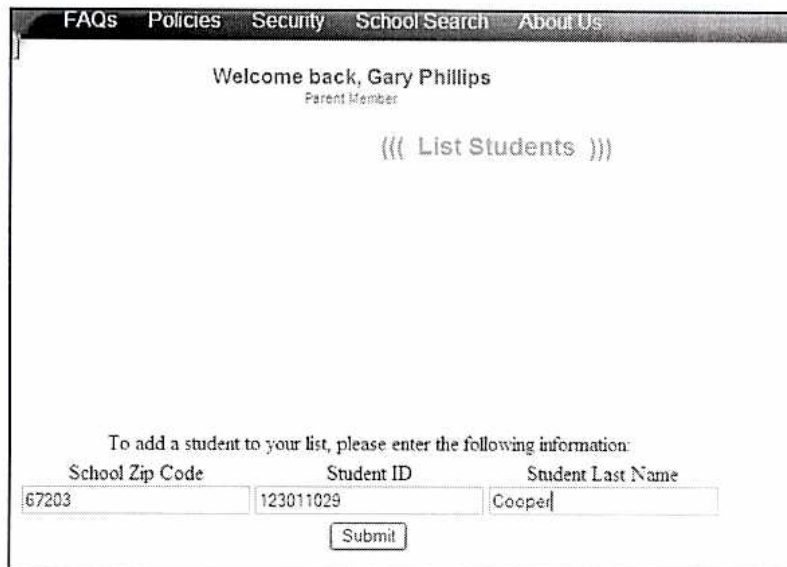
Adding Students to the Account

After successful login, parents will see a box with these options: 



They can start by clicking on "My Students." A page will appear similar to the example below.

To add a student, the parent must know the school zip code, their child's ID number, and their child's last name. After entering this information, they will click the button.



FAQs Policies Security School Search About Us

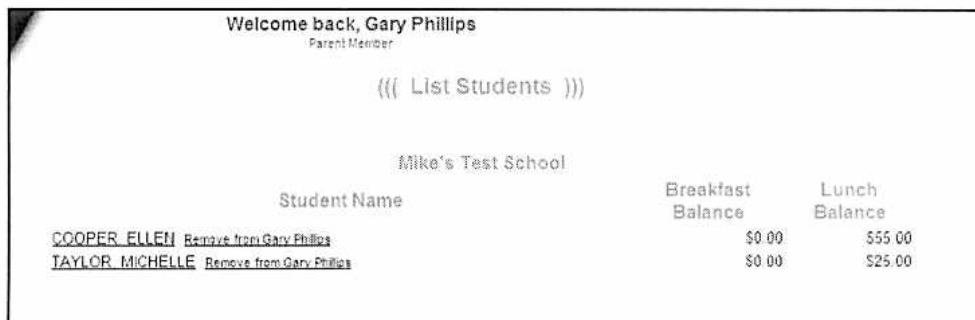
Welcome back, Gary Phillips
Parent Member

(((List Students)))

To add a student to your list, please enter the following information:

School Zip Code	Student ID	Student Last Name
<input type="text" value="67203"/>	<input type="text" value="123011029"/>	<input type="text" value="Cooper"/>

The child will then be listed along with their current account balance. This procedure is repeated until all children are added to the account.



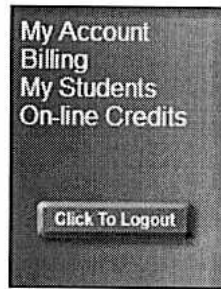
Welcome back, Gary Phillips
Parent Member

(((List Students)))

Mike's Test School

Student Name	Breakfast Balance	Lunch Balance
<u>COOPER, ELLEN</u> Remove from Gary Phillips	\$0.00	\$55.00
<u>TAYLOR, MICHELLE</u> Remove from Gary Phillips	\$0.00	\$25.00

Entering a Credit



After successful login, a parent will choose the "On-line Credits" option.

They can enter a new credit by clicking the button.

If more than one child is listed on the account, the parent enters the credit next to the appropriate child's name

After entering the credit amount, click the button.

Student Name	Breakfast	Lunch
COOPER, ELLEN	0.00	0.00
TAYLOR, MICHELLE	0.00	0.00

The next page is a form to enter the credit card information. The service fee will be shown.

After entering all information, click the button at the bottom

Credits: \$50.00 Service Fee: \$3.00 Final Total: \$53.00

Card Type: Visa
Card Number: 4612345678901010
Card Expiration: 01 - 2007
Card Validation Code: 347
Billing Name: Gary Phillips
Billing Address: 100 Maple St
Billing City: Wichita
Billing State: KS
Billing Zip Code: 67201

The parent will be given a review screen to view the amount and agree to the service fee (6% of transaction) before continuing. To finalize the credit, click the button

If successful, the parent will see a message as below:



Student	Amount
COOPER, ELLEN	Breakfast : \$0.00 Lunch : \$50.00
Service Fee	\$3.00
Total	\$53.00

Note: immediately after adding a credit, the new credit amount will be shown as approved, but not yet transmitted to the school. The schedule for transmitting credits to the school is determined by the school, but is typically no more than 15 minutes.